

LAURA KALTMAN

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EDUCATION

- 2011 SHILLINGTON SCHOOL, Graphic Design Intensive / NEW YORK, NY
 2003-07 NEW YORK UNIVERSITY, Tisch School of the Arts, / NEW YORK, NY
 2006 TEMPLE UNIVERSITY JAPAN, Study Abroad / TOKYO, JAPAN

EXPERIENCE

- 2011-Present **FREELANCE DESIGNER** / BROOKLYN, NY
 - Freelance design work in graphic, web, game and animation design.
 Clients include: MTV, Pitchfork Media, UC Berkeley, and DDNY.
- 9/08 – Present **THE NEW YORK TIMES, FREELANCE PRODUCTION ARTIST** / NEW YORK, NY
 - Image retouching of photographs and illustrations for both newspaper and web.
 - Gained experience working in a fast-paced environment and became accustomed to the strict deadlines of a newspaper.
- 1/12 – 5/12 **D/T/E DESIGN STUDIO** / NEW YORK, NY
 - Worked on brand identities, advertising campaigns, and web/packaging design for various fashion related companies.
 - Assisted in the development of original content for Dream the End online magazine.
- 4/08 – 8/08 **APERTURE FOUNDATION, PRODUCTION INTERN** / NEW YORK, NY
 - Assisted in the development of print production for Aperture's b/w and color photography books, catalogues and brochures.
 - In charge of intake and approval of production materials, handling art, reviewing dealing with suppliers, following up on schedules and preparing work-in-progress reports.
- 10/07 – 3/08 **TEKSERVE, WEBSITE DATA TECHNICIAN** / NEW YORK, NY
 - In charge of updating and maintaining product information on company website.
 - Assisted in the creation of a visual catalog for Tekserve products and services.
- 2007 – 2008 **FREELANCE PHOTOGRAPHY ASSISTANT** / NEW YORK, NY
 - Former assisting jobs include work for Stephen Anderson Photography, Alex Smith Photography, Richard Phillips Studio (Production Assistant), and Michael Murphree Photography.
 - Assisted in set-up, break-down and post production of fashion and editorial photo shoots.
- 5/06 - 8/2006 **BLENDER MAGAZINE, INTERN** / NEW YORK, NY
 - Aided in the development of photographic concepts for celebrity photo-shoots.
 - Conducted extensive photo research with photographic agencies and archives.
- 1/05 – 08/05 **THE FRONT ROOM GALLERY, INTERN** / BROOKLYN, NY
 - Assisted in daily maintenance of small business. Responsibilities included public relations, sales, and event planning.
 - Gained experience working with art and artists to develop proper curation gallery shows.
- 5/04 - 8/04 **ALEXANDER CALDER ART FOUNDATION, INTERN** / NEW YORK, NY
 - Worked on the creation and development of the Alexander Calder computer archive and assisted in cataloguing the entire Calder portfolio.
- 9/01 - 6/02 **LYNETTE BETTINI ART STUDIO, ASSISTANT TEACHER** / RIDGEWOOD, NJ
 - Assisted in teaching basic and advanced drawing and sculpture.
 - Facilitated in the daily functioning and maintenance of art school and studio.

SKILLS

Experience with Macintosh and Windows Operating Systems, drum/flatbed scanning, digital printing, Microsoft Office, Photoshop, Illustrator, Indesign, Bridge, FlexColor, and After effects. Familiarity with CSS, HTML/XHTML, Wordpress.org CMS and Javascript. Extensive understanding of assorted photographic equipment (digital and film cameras of varying formats) and lighting. Knowledge of typography, pre-press and print production.