Playbase Holiday Care
Summer 2027 Information

Name of Service:	Playbase
Address of Service:	Namadgi School Hall and Ovals, O'Halloran Circuit, Kambah
Director of Service:	Adam Spaleta
Contact Numbers:	0449 255 651
Email Address / Website:	info@play-base.com.au / www.play-base.com.au
Postal Address:	PO Box 42, Woden ACT 2606
Hours:	8:00am to 6:00pm Full day, 8.00am-12.30pm/12:30pm-6pm Half day

Welcome to Playbase: Playbase operate a program that is well planned, structured, safe and interesting for children. We employ quality staff and convey an atmosphere of warmth and friendliness. We strongly promote respect, tolerance, sportsmanship, social and personal development, positive friendships and of course fun! Programs are designed to cater for the children's age, skill, interests and abilities through a variety of fun and recreational activities. We know children respond to such planning and atmosphere positively, enjoying their experience and looking forward to attending our future programs. The Playbase philosophy also strongly promotes health and fitness amongst children. In an age of digital entertainment, physical activity has become essential for physical growth and wellbeing. Participation in sport activities and specialised coaching clinics are an integral part of our programs. We are equipped with excellent, modern facilities and open spaces. We cater to children of all interests and love the challenge of making sure each child has a great holiday experience!

Option 1 half day morning only: 8.00am-12.30pm (Children can choose one of the activities below for each day they attend)

A) Launchpad holiday care program: This program has activities in arts/crafts, board games, drama activities, toys, outdoor and indoor play, general sports, dress ups, reading, quiet area, Xbox and other interesting activities.

B) Sport/Activity clinics: These clinics offer a fun morning of sport/instruction that caters for a cross section of ages where children are taught skills and drills, sportsmanship and physical fitness. Clinics offered daily these holidays include:

- **Skate and Scoot**
- **Dance (Hip hop)**
- **Multisports**

(Children can choose any of these clinics each morning to attend.)

Option 2 full day: 8.00am-6pm Children have a choice of one of the morning activities (See above). In the afternoon, there is a compulsory excursion/activity. See below for daily excursion details which all children attend.

Details of Excursions

Date	Afternoon Excursion
Mon 11 January	**Limelight Cinemas-Cat in the Hat**
Tues 12 January	**Funland Indoor Playground-Mitchell**
Weds 13 January	**Swimming-Dickson Pool (Pack swimmers/towel)**
Thurs 14 January	**Ninja Parc Fyshwick**
Fri 15 January	**Zone Ten Pin Bowling-Belconnen**
Mon 18 January	**Flip Out Majura Park**
Tues 19 January	**Let's Play Funpark**
Weds 20 January	**Timezone Woden-Arcade play**
Thurs 21 January	**Pizza Lunch and Kambah Adventure Playground visit**
Fri 22 January	**Canberra Reptile Zoo-Show and Tour**
Mon 25 January	**Iplay Belconnen-Games, laser Tag and Dodgem cars**
Tues 26 January	**Australia Day-NO PROGRAM**
Weds 27 January	**Limelight Cinemas-Zac Power**
Thurs 28 January	**Funland Indoor Playground-Mitchell**
Fri 29 January	**Ninja Parc Fyshwick**

Fees: All options are Childcare Subsidy approved so you may be eligible for a reduction on these fees.
Morning or Afternoon Only (8:00am till 12.30pm or 12:30pm-6:00pm) - **$80** for bookings prior to Dec 19, 2025 / **$85** for bookings after this date
Full Day (8:00am till 6:00pm) - **$125** for bookings prior to Dec 19, 2025/ **$130** for bookings after this date

Payment of fees can be made by direct deposit (before the first day of attendance, see below for account details) or by cash on the first morning of attendance. Children will not be able to attend unless fees are paid by the first morning of attendance. Children who attend before and after school care at Namadgi School will be billed through the normal IdebitPRO process in arrears.

Bank Account Details for Direct Deposit: To reserve a place in the program, a booking may be made during business hours and an enrolment form must be completed. *Direct debit payments are to be made to Commonwealth Bank account, BSB: 062-908 A/c Number:1061 8556 A/c Name: Playbase.* Please ensure your child's name is displayed on the description for the direct deposit.

Child Care Subsidy (CCS): Playbase is an approved service provider and Child Care Subsidy (CCS) can be claimed by parents to reduce fees. To test your eligibility, you can apply online (www.humanservices.gov.au) or in person through Centrelink (ph 136150). In order for your fees to be reduced you will need to provide Playbase with Centrelink Reference Numbers (CRNs) and dates of birth for both yourself and your child/ren. Until your Child Care Subsidy (CCS) is assessed by Centrelink you will be required to pay full fees.

Cancellation or Changes to bookings: At least 48 hours' notice is required to cancel or change a booking for holiday care. Failure to provide 48 hours' notice will result in full fee for that day/session being charged.

Morning tea/lunch/afternoon tea: Children are required to bring lunch and morning/afternoon tea each day. Please remember that Playbase is a **nut free service**! Children should also bring their own water bottle which can be refilled during the day.

First Aid and Medication: Trained first aid staff are in attendance. Any child needing medication must fill in the appropriate section in the enrolment information form and speak to the coordinator on enrolment.

Health Regulations: Playbase reserves the right to exclude any child form the program who is suffering from any infectious illness or condition.

Clothing: Appropriate clothing for indoor and outdoor activities should be worn. A hat and water bottle are essential, and sunscreen is strongly advisable. A raincoat may also be needed should bad weather occur on any short walk. Warm clothing in winter must be worn and appropriate cool clothing in summer. ***No thongs to be worn please***

Sports clinic attendees should wear appropriate sports/football gear for the sport being offered. Joggers/T-shirts/jumpers/shorts and football boots may be worn. Joggers are satisfactory if your child has no football boots.

Skate n Scoot: Children attending Skate n scoot must bring their own scooter or skateboard and helmet to participate in the morning session. This activity is operated within school grounds.

Supervision: Each child will be under group supervision and will be expected to abide by the rules of the program for everybody's enjoyment and safety. Poor behavior will be dealt with appropriately and dismissal may occur for ongoing serious misbehavior. No refund is available in these circumstances.

Transport: Children on excursions will be ferried to and from venues by bus and will walk to nearby venues.

Property: Participants are *strongly advised* to leave all valuable property at home including electronic games or toys. Children are not to use mobile devices at the service, if your child requires a mobile device for safety purposes it will be signed in and out of the service each day. We would appreciate if parents abide by this when your child attends the service. Playbase takes no responsibility for lost or damaged property.

National framework: Playbase will be operating under the guidance of the National Quality framework for school aged care and this will be applied to all aspects of the service as required by regulations.

Late Pickup: Please collect children by 6.00pm sharp when the service closes. A late fee of $1.00 minute will be incurred for late pickups. This increases to $2 per minute after the first 10 minutes.