

## **Privacy Policy**

Rhonda Honing (“Rhonda”, “I” or “me”) owns and operates the website [rhondahoning.com](http://rhondahoning.com) (the “Website”). I respect your privacy and am committed to protecting your personal data. Personal data consists of any information relating to an individual in reference to an identifier (name, IP address, phone number, etc.).

This Privacy Policy applies to all users of the Website and is effective as of the date of its posting. If you do not agree to the terms set out in this Privacy Policy, you must stop using the Website immediately.

### **Collection of Personal Information**

I collect your Personal Information to provide you with the best service possible. “Personal Information” may include your name, age, home address, phone number, or email address. I may collect your Personal Information from any data you input through your use of the Website, any information you send me via correspondence such as telephone, email, mail, or fax, or passively through log files. Log files are files that record website usage. The data that log files may collect include IP addresses, browser types, ISPs (internet service providers), date/time stamps, referring/exit pages, and number of clicks.

I collect Personal Information in order to:

- a) verify identity;
- b) identify your preferences;
- c) open and manage an account;
- d) ensure you receive a high standard of service;
- e) meet regulatory requirements; or
- f) any other legal reasons as applied to your use of the Website.

### **Use and Disclosure of Personal Data**

I will not use or disclose your Personal Information to anyone except as described in this Privacy Policy. I will not sell your Personal Information to other parties.

I may use or disclose your personal data without your consent in the following circumstances:

- a) when permitted or required by law;
- b) in an emergency that threatens an individual's life, health, or personal security;
- c) when the personal data is available from a public source;
- d) when I require legal advice from a lawyer;
- e) for the purposes of collecting a debt or protection from fraud; or
- f) other legally established reasons.

### **Storage, Changes, and Deletion of Personal Information**

I am committed to ensuring the security of your Personal Information and may use passwords, encryption, firewalls, restricted employee access or other methods, in my discretion. Your Personal Information may be stored electronically in my database or in hardcopy format. I will retain your Personal Information for the time necessary to fulfill the identified purposes or a legal or business purpose. I will use appropriate security measures when destroying your Personal Information such as shredding documents or deleting electronically stored information, in my discretion.

If you would like to correct inaccuracies in your Personal Information that has been collected by me, please contact me and I will make every effort to honor your request in a timely manner. Please note, to protect your privacy, I will need to verify your identify before changing, deleting, or otherwise modifying your Personal Information.

At any time, you may request that I remove your Personal Information from my records and I will delete your Personal Information within seven (7) days of such request.

### **Security**

While I strive to use commercially acceptable means to protect your personal information, you acknowledge and agree that no method of transmission over the Internet, or method of electronic storage is 100% secure. I make no guarantee as to the absolute security of your Personal Information.

In the unlikely event that the system is breached, and your Personal Information has been compromised, I will notify such supervisory authorities as may be required within seventy-two (72) hours of the breach, and will also use my best efforts to notify you, using the most current contact information that I have on file. I am not responsible for any failure to notify you based on incorrect or outdated contact information.

### **Service Providers**

I may employ third party companies and individuals to perform Website-related services on my behalf, to assist me in analyzing the Website's use, to notify users of events and exhibitions I am involved in and to ship any products purchased directly from the Website. Such third party companies may have access to your Personal Information only to perform these tasks on my behalf and are obligated not to disclose or use it for any other purpose.

The domain for the Website is provided by hover.com and the platform is provided by format.com which is operated by Ideaform Inc. You are advised to refer to the Privacy Policies of these websites for information about their data collection policies.

### **Cookies**

I use cookies to analyze web traffic. A cookie is data that is sent to your browser from a web server and stored on your computer's hard drive. A cookie can't read data off your hard disk nor read cookie files created by other sites. Cookies do not damage your system and are commonly

used in website design. You can control whether to accept cookies on your browser. You have the option to refuse all cookies or allow your browser to show you when a cookie is being sent. However, choosing not to accept these cookies may limit your experience of the Website and some features may not work as intended.

### **Individual Access to Personal Data**

To submit a question to me about the collection or use of your personal information, please email me at [info@rhondahoning.com](mailto:info@rhondahoning.com) and insert “Privacy Information Question” in the subject header. If requested, I will provide you with a copy of your Personal Information in electronic form, which may include:

- a) what Personal Information I am storing;
- b) where it is being stored; and
- c) for what purpose I am storing it.

### **Links to Other Sites**

The Website may contain links to other sites that are not operated by me. I strongly advise you to review the privacy policy of every site you visit. I have no control over, and assume no responsibility for the content, privacy policies or practices of any third party sites or services.

### **Children’s Privacy**

If you are a parent or guardian and you are aware that your minor child has provided me with Personal Information, please contact me. If I become aware that I have collected personal information from minors without verification of parental consent, I take steps to remove that information from our servers.

### **Changes to this Privacy Policy**

I may update our Privacy Policy. I will post any updates to our Privacy Policy to this page. You are advised to review this page periodically to be aware of any updates. Changes to this policy are effective upon posting to this page.

If any material changes are made to this Privacy Policy, I will notify you through email or by placing a prominent notice on this website.

By continuing to use this website after changes are made to the Privacy Policy, you are agreeing to be bound by the new Privacy Policy. If you do not agree to be bound by the new Privacy Policy, please stop using this website.

### **Contact**

If you have any questions regarding this Privacy Policy, need to update any information, or want to request removal of your Personal Information, please email: [info@rhondahoning.com](mailto:info@rhondahoning.com)

